

## **Regular Meeting of the Trustees of Elder Grove School District #8**

**Tuesday, June 27 , 2017**

A regular meeting of the Board of Trustees of Elder Grove School District #8 was held Tuesday, June 27, 2017, at Elder Grove Middle School computer lab. Board Chair Deanna Schmitz called the meeting to order at 5:30 p.m.

Members present: Ryan VanBallegoolen, Deanna Schmitz and Sean McFarlane. Members absent: Rich Pope and Gary Adams. A quorum was present.

Supt. Justin Klebe, Assistant Principal/AD Dominic Vergara and Clerk Roger Heimbigner were present for the entire meeting. Principal Nathan Schmitz was absent.

Also present: Vicki Green, Carol Phillips, Jess Schafer, Donnie McVee and Terrilynn James.

### **Public Comment**

None

### **Adopt Agenda**

A motion was made by Ryan VanBallegooyen, seconded by Sean McFarlane to approve the agenda. Motion passed unanimously.

### **REPORTS AND RECOGNITIONS**

#### **Administration Reports**

Principal/Athletic Director Dom Vergara summarized the year stating that 100% of ICU has been completed, tardies were down, and behavior slips were down 22.5%. The Elder Grove MBI team was awarded the "Bronze" level certification award on June 22<sup>nd</sup>. Dom also discussed the summer run & gun basketball program, NBC camps, summer football, and sponsorships that have been renewed so far (30).

Supt. Klebe reported on the following:

- 1) We have continued to work on having the YBGR kids finding a location off campus and it looks like they will be at YBGR;
- 2) We held our Summer Institute the week after school got out. There was a staff building day (including paint ball) and a CPR/First Aid day. We had 22 teachers turn out. They also did the ropes course at YBGR led by John Dailey which is a team building event.
- 3) Facility planning is scheduled for July 6<sup>th</sup>;
- 4) Supt. Klebe presented the end of year survey for the superintendent;
- 5) A cage was purchased for the sound system;
- 6) Today we are also switching over to Charter and have fiber.

## **Correspondence**

Nurse report was included in agenda.

## **Consent Agenda Items**

Sean McFarlane moved, seconded by Ryan Van Ballegooyen to approve the minutes of May 17<sup>th</sup> , 2017 and to approve the bills and canceled warrant list. Motion passed unanimously.

## **BUSINESS**

### **Transportation Software**

Supt. Klebe presented to the board software options for transportation routes including First Planning Solutions used by First Student and Transfinder. The main difference is Transfinder is owned by the district and changes can be made at the school level whereas First Planning needs to be inputted by First Student. Transfinder has more customizing features for routes and the first year is used to train the district so Supt. Klebe would do the bus routing this year using MapQuest and driving routes like he has in the past. First Planning cost \$5000 with an annual renewal of \$1000 and Transfinder is \$6,995 with an annual renewal of \$3,050. With Transfinder you own the software after a year so you may not need to renew every year if you are comfortable with using the software. Supt. Klebe recommended approving Transfinder. A motion was made by Sean McFarlane, seconded by Ryan VanBallegooyen to approve the Transfinder software purchase. Motion passed unanimously. The purchase of the software would come from the Transportation Fund.

### **Credit Cards**

Sean McFarlane moved, seconded by Ryan Van Ballegooyen to add credit cards for Jess Schafer and Julie Copeman and to drop Koana Howe and Ron Snelling. Motion passed unanimously.

### **Summer School**

Ryan VanBallegooyen moved, seconded by Sean McFarlane to approve Joe Beeson for instructing the ESY program this summer at \$20 per hour. Motion passed unanimously.

### **ACE Membership**

A motion was made by Sean McFarlane, seconded by Ryan Van Ballegooyen to approve membership with ACE Consortium at an approximate cost of \$3,780. ACE provides in-service to staff and curriculum development work. Motion passed unanimously.

### **NWEA Testing**

Supt. Klebe recommended the renewal of MAP testing with NWEA which has a price tag of \$7,250. This is a summative assessment that the district used to drive its instruction. Ryan VanBallegooyen moved, seconded by Sean McFarlane to approve the renewal of NWEA MAP testing. Motion passed unanimously.

### **Teacher Resignation**

A motion was made by Rich Pope, seconded by Ryan Van Ballegooyen to approve classified wage increase of 35 cents per hour and to approve a contract of \$32,500 for Donnie McVee as the new business manager. Motion passed unanimously.

### **Teacher Resignation**

A motion was made by Ryan VanBallegooyen, seconded by Sean McFarlane to approve the resignation of teacher Julie Kangas. Motion passed unanimously.

### **Hire Certified**

Supt. Klebe recommended the hiring of Mandy Patch as an elementary teacher. Ryan VanBallegooyen moved, seconded by Sean McFarlane to approve the hiring of Mandy Patch. Motion passed unanimously.

### **A.D. Position**

Supt. Klebe recommended the renewal of a \$3,500 stipend to Dom Vergara for the 2017-18 school year. A motion was made by Sean McFarlane, seconded by Ryan VanBallegooyen to approve a stipend of \$3,500 to Dom Vergara for the Athletic Director position for the 2017-18 school year. Motion passed unanimously.

### **Set Meal Prices**

Supt. Klebe recommended keeping meal prices the same for next school year. A motion was made by Ryan VanBallegooyen, seconded by Sean McFarlane to approve the recommendation to keep meal prices the same. Motion passed unanimously.

### **Chrome Books**

Supt. Klebe recommended the purchase of 30 Chrome books using coupon book monies at a cost of \$7,594. They will be used in the upper elementary and can also be used during MAP testing. Sean McFarlane moved, seconded by Ryan VanBallegooyen to approve the purchase of 30 Chromebooks using coupon book money. Motion passed unanimously.

### **Hire Coaches**

A motion was made by Ryan Van Ballegooyen, seconded by Sean McFarlane to approve the recommendation of Athletic Director Dom Vergara to approve the following coaches for the 2017-18 school year:

Assistant Cross-Country	Brittany Jore
Yearbook	Nocona Frame

Motion passed unanimously.

**M.S. Schedule**

The middle school schedule was presented to the board for approval. Supt. Klebe stated that it is based on needs and staff input. A motion was made by Ryan VanBallegooyen, seconded by Sean McFarlane to approve the middle school schedule. Motion passed unanimously.

**Handbooks**

Supt. Klebe reviewed the handbooks for students, teachers, classified and athletics. There is never a perfect eligibility policy but this gives students a chance to improve and become eligible. Sean McFarlane moved, seconded by Ryan VanBallegooyen to approve the handbooks as recommended. Terrilynn James asked if they considered a Tuesday to Tuesday eligibility instead of Sunday to Sunday as it might work better. There was discussion on this and the consensus is that we just need to communicate better and on a timelier basis. Carol Phillips stated that student emails, fidget spinners, and smart watches were addressed in the handbooks for next year. A vote was taken on the motion and passed unanimously.

**Policy 3000's and 5222, 1700 and Second Reading of 4330**

A motion was made by Sean McFarlane, seconded by Ryan VanBallegooyen to approve Policy Section 3000, Policy 5222, Policy 1700 (first reading), and second reading of Policy 4330. Supt. Klebe stated that we don't need 3 readings to adopt policy but he recommended 3 readings for Policy 1700. Traveling teams would be moved from Category 1 to Category 2. A vote was taken on the motion and passed unanimously. Second reading of 1700 Policy will be in August.

**Expenditure Report**

Clerk Roger Heimbigner discussed possible transfers at year with some budget remaining in the General Fund. Roger recommended this year keeping that balance to help the cash reserves going forward. There are legislative decisions that may happen that would reduce projected revenues and would require more use of cash reserves to meet budgets for the 2017-18 school year. This would hedge against that happening. Also the cash reserve is lower than he recommends in the General Fund so this would help that as well. Consensus of the board was to go with Roger's recommendation.

**Adjournment**

Deanna Schmitz moved, seconded by Ryan VanBallegooyen to adjourn. Motion passed unanimously.

Next regular meeting will be August 15<sup>th</sup> at 5:30 p.m.

Time of Adjournment: 7:03 p.m.

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Board Chairman

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Attest: Clerk