



**Elder Grove Schools**

**School District #8**

**Covid-19 Draft Reopening Guide**

**August 20, 2020**

**2020/2021 School Year**

## Introduction

The COVID-19 pandemic has created complex challenges in planning for the 2020-2021 school year. Using multiple sources, national, state, and local, Elder Grove Schools has focused on the strategic components that are critical to reopening our schools. The American Academy of Pediatrics strongly advocates that our students start the school year being physically present in school. They have also recognized the negative impacts that the spring semester had on students because of the spring closure of 2020.

Please keep in mind that this plan is fluid and will necessitate changes as the landscape surrounding COVID-19 changes. The following are the universal guiding principles that we used to frame this initial plan:

- A. Safety and health of students, staff, and families
- B. Social-emotional well-being of students and staff
- C. Equity
- D. Learning

One of our major goals is to meet the needs of all of our families. Here at Elder Grove, we have families with a broad spectrum of needs, and want to do the best we can to meet those needs. There are families, as expressed in our survey, that are not comfortable sending their children to school, even with safety guidelines in place. This being said, we plan to offer two instructional models: a Traditional Learning Model and a Remote Learning Model. For our students to learn the standards required in their particular grade level, bouncing back and forth between models would create an unnecessary learning gap. Therefore, families will be required to commit to a semester of online learning if they happen to choose that route.

As school gets closer to opening, we plan to routinely communicate with all of your stakeholders through multiple venues such as the Elder Grove Community Page on Facebook, through Infinite Campus messenger, and letters from the Elder Grove administration.

## **Safety and Logistics**

The safety of students, staff, and families is paramount. Not only is this true during normal operations, but especially during a global pandemic. According to local health officials, the risk of spreading disease can be reduced by engaging in the following actions:

- A. Maintaining physical distance
- B. Masking
- C. Hand hygiene

We plan to be operating in a “Restrictive Mode” of operation until further notice.

### **Restrictive Mode of Operation**

Elder Grove Schools will open on September 2, 2020 under a restrictive mode of operation. To the greatest extent possible, students will be in cohorts to maximize physical distance and limit contact. Schools will not be holding large, unnecessary gatherings during the time of restriction. Lunch schedules and locations may be altered to minimize the number of students in a collective area. Field trips and building access for guest speakers will be suspended during the restrictive mode of operation. Lockers will not be used at this time.

### **Face Coverings**

Face coverings will be required of students and staff while in school, class, and when appropriate, during extra-curricular activities. It is strongly encouraged that face coverings be provided by families or individuals to maximize comfort and fit. When utilizing outdoor spaces, students and staff may remove face coverings provided physical distance can be maintained. Individuals who can not wear a face covering due to a documented medical reason(s) will be required to follow physical distancing and hand hygiene protocols to ensure the safety of others and themselves.

### **Physical Distancing**

To the greatest extent possible, students and staff will practice physical distancing in classrooms, hallways, and other areas in school buildings, through restrictions on congregations and expediting transitional times. The CDC’s *Consideration of Schools* (2020) recommends school and classroom space be maximized to allow for six feet of

physical spacing when feasible, with desks/tables facing the same direction when feasible. We plan to spread students out as far as possible in the classroom.

### **Hand Hygiene**

Hand hygiene is simple, effective, and critical in preventing the spread of disease. We will have hand sanitation stations in all buildings and teachers will be asked to intentionally plan times for students to wash their hands. Hand sanitizer will also be available in all of the classrooms.

### **General Screening Protocols**

Parents and staff will be provided information about COVID-19 symptoms (see Parent/Guardian Responsibilities Guide). By parents sending their student to school, they are acknowledging that their student is not experiencing any of the symptoms. If staff report to work, they are affirming they are symptom free. If a student or staff member is exhibiting COVID-19 symptoms, such as fever, shortness of breath, and loss of taste/smell, they should stay home, contact their health care provider, and their school. Students will receive temperature checks each day before entering their specific classroom.

### **School Response to COVID-19 Related Illness**

These protocols supplement, not replace any state or local health and safety laws and regulations with which schools must comply.

- A. Health Room: In the interest of safety for all and in alignment with guidance from the Yellowstone County Health Department and the Montana Office of Public Instruction, individuals who present with possible symptoms of COVID-19 while at school will be moved to the school designated health room for isolation, while minimizing patient transition to prevent exposure to the building. Being able to visually monitor a student is a priority. If possible, an isolated restroom will be available for use. Clear barriers may be used in health rooms to block the spreading of illness via respiratory droplets from coughing or sneezing (ill students will be required to wear a mask if able while in the isolation area), and will minimize the student's direct contact with surfaces.
- B. A designated school staff member will work to contact families for student pick up; families will be strongly encouraged to contact their healthcare provider for

further guidance. Following the pick up of the student, the health room and restroom (if used) will be sanitized. The Parent/Guardian Responsibilities Guide has more information regarding this.

- C. All school buildings have been deep cleaned and disinfected over the summer and continue to be cleaned and disinfected daily as they are used. Custodial staffing will be adjusted to perform increased routine cleaning and disinfection during the school day per the recommendation from the CDC's *Considerations for Schools* (2020) to increase cleaning and disinfecting for frequently touched surfaces, such as door handles, desks, handrails, and light switches. All classrooms and restrooms will be disinfected daily when school is in session. To facilitate the increased disinfecting process, each school has an ionizing disinfecting sprayer and each classroom will have disinfecting wipes for staff to use as needed.

### **Facility Enhancements and Modifications**

Plexiglass shields have been installed in all of the school offices to provide transparent barriers as appropriate. Additional barriers may be used in areas such as counseling offices, school isolation health rooms, and in classrooms as needed for small group learning instruction. All drinking fountains will be disabled and taken out of service; however some bottle filling stations will remain in operation, if possible. Both campuses have had ionizing machines installed to purify and clean the air. GPS Ionizing systems were placed on all of our air handlers and additional mobile units will be placed in other areas of the school.

### **Classroom Modifications - Elementary classrooms**

Following the CDC's *Consideration of Schools*, classroom configuration will be utilized to maximize space, ideally six feet, between desks, with student seats facing the same direction whenever possible. To increase space, to the greatest extent possible, non-essential classroom furniture, props, etc. will be removed from classrooms. Items within classrooms that cannot be sanitized/disinfected will be removed. Teachers will be encouraged to utilize outdoor space for class as weather permits.

## **Signage**

Highly visible, standardized signage compliant with CDC, state, and local standards will be used throughout the buildings. Signage will reinforce physical distancing, wearing face coverings, and hand hygiene.

## **Nutrition Services- Sodexo**

With the recent approval of Sodexo's bid to manage our food service program, their staff will be trained in the following areas:

- A. Personal Hygiene
- B. Personal Protective Equipment (PPE)
- C. Cleaning of Contact Surfaces
- D. Accepting Deliveries
- E. Food Storage
- F. Food Production

## **Breakfast- Elementary**

Breakfast will be served to students in a single line allowing for physical distancing and sanitizing. Adult supervisors will control the flow of students entering the serving area to ensure physical distancing. Student meals will be served on a disposable vessel. Students will have the choice of two entrée options, and a serving of fruit, and milk. There will be no self-service options. Meals will be placed on the counter for contactless student pick-up. After the meal is picked up, students will report their lunch number to the lunch clerk. Students will eat in the cafeteria seated to allow for physical distancing.

## **Lunch- Elementary**

Lunch will be served to students in a single line allowing for physical distancing and sanitizing in-between cohorts. Students will travel as a cohort to the cafeteria where they will form a line outside of the serving area. The supervising adult will control the flow of students entering the serving area to ensure physical distance. Students' meals will be served on a disposable vessel. Students will have the choice of two entrée options, and will contain the required serving of fruit, vegetable, and milk. There will be no self-service items. Meals will be placed on the counter for contactless student pick up.

As students exit the serving area, they will report their number to the lunch clerk. Students will then eat in the cafeteria seated to allow for physical distancing.

### **Breakfast/Lunch- Middle School**

All menu items will be pre-packaged to avoid the use of service lines. Staff will control the flow of students entering the serving area to ensure physical distancing; instructions will also be posted. Students will make selections of items and proceed to the cashier to scan their ID card or give their numbers. Ala Carte items will be packaged as grab and go and be available for purchase. Condiments will be available in packets.

### **Outdoor Space/Playground**

The use of school property outdoor space for instruction is highly encouraged to maximize the ability for physical distancing. The playground will be open for use during the school day, with students using good hand hygiene before using the playground and prior to reentering the classroom. We plan to have the playground equipment sanitized between morning and lunch recess, as well as after lunch recess has concluded. Students will remain with their cohorts in designated areas during recess.

### **School Lockers - Elementary**

Due to the face covering requirement, lockers and students storage will be used. Students will be spaced out to the best of our ability.

### **School Lockers - Secondary**

Due to the face covering requirement, lockers will be used. Students will be spaced out to the best of our ability.

### **Locker Rooms**

The locker rooms in the elementary and middle school gyms will be closed during the school day. Building administration will work to limit the number of students in the locker room at one time during athletics.

## **Visitors/Volunteers**

Visitor access to school buildings will be limited and individuals will be required to wear masks. Visitors are strongly encouraged to use other modes of communication with school staff. Volunteers who perform essential duties to the school that supports the learning of students will be allowed in the building at a later date, still to be determined.

## **Arrival/Dismissal/Student and Staff Movement**

To support the physical distancing efforts, the use of multiple points for entry and exit, without jeopardizing school safety, will be encouraged. Upon arriving at school, students will be directed to their designated area and/or point of entry as identified by building administration. At the conclusion of the school day, student dismissal may be staggered with multiple points of egress as feasible. Students at the middle school level will be asked to leave the school building and grounds to limit congregating. To assist the school district, it is imperative that families transporting their child make arrangements at the dismissal of school to limit congregation.

## **Transportation**

In following recommendations from the Governor's Plan for Reopening Safe and Healthy Schools for Montana, OPI, and First Student, the following is our plan in regards to school transportation services:

- A. Parents/Guardians will need to conduct the daily screening protocols before having their student(s) ride the school bus. If a student is exhibiting any of the symptoms, they are to stay home and not ride the bus.
- B. All busing students and drivers must wear face coverings during transportation.
- C. All students will have assigned seating and must sit in the assigned seat daily unless the driver directs them otherwise. Any concerns about the assigned seating would need to be addressed with the school bus driver.
- D. Bus drivers have been instructed to seat one student per seat if possible. If it is not possible to assign one student per seat, bus drivers have been instructed to seat siblings together first before assigning students to two per seat.

- E. During the 2020-2021 school year, busing for students who do not qualify for school bus transportation under state law (3+ miles from school), will not be offered busing services this year. This will help to keep physical distancing on our buses.
- F. First Student Transportation will be responsible for the cleaning and disinfection of all school buses after every route.
- G. Parents who have health and safety concerns about their student(s) riding the school bus are encouraged to transport their student(s) to and from school whenever possible.

## **Technology**

When possible, technology equipment should not be shared between students. When sharing of devices is unavoidable, it is strongly recommended that equipment is cleaned/disinfected between each use. Minimal exchange and contact sharing should be practiced at all times. When practical, each student should be assigned a device to be used only by that student.

## **Instructional Models**

### **Traditional Learning Model**

The Traditional Learning Model is in-person instruction that follows the normal school day with the approved school district curriculum. Safety protocols will be implemented per local, state, and CDC guidelines. Students will be grouped in “cohorts” to the best of the school’s ability, with the understanding that this looks different at the elementary and middle school level. Class routines, bell schedules, lunch service, and other daily school operations may be altered in an effort to enhance physical distancing.

### ***COVID-19 shutdown***

If the impact of the pandemic were to force a classroom, school, or district-wide shutdown, students and teachers would transition to a virtual learning platform for a

specified time as determined by local health officials. Students will be issued an electronic device and other necessary materials to continue learning. Grades K-2 will use Clever and grades 3-8 will use Google Classroom for delivery of instruction. Virtual classes may also require using meeting modalities such as Google Meet. All student and staff learning and teaching expectations, as outlined within the Remote Learning Model, will be instituted for the duration of the shutdown. Once the shutdown is lifted, students and staff will transition back to the Traditional Learning Model instruction within the school building.

### ***Attendance***

The school district attendance policy and procedures will be followed as normal (per the Elder Grove student handbook). Due to the potential of COVID-19 related absences, a new attendance code will be implemented providing flexibility with students and the 10-day rule. Students are expected to continue engaging in their learning during absences. Any student or staff member who is ill are asked to remain home until symptoms of the illness are resolved.

### ***Grading***

Grading procedures will be followed as normal, as outlined in school handbooks. Should a COVID-19 shutdown occur, all grading procedures will remain in place.

### ***Assessment Information***

District, state, and federal assessments will be administered as normal, in person, on our school campuses. District adopted disinfecting procedures will be followed before and after the use of each electronic device (if used).

### **Remote Learning Model**

The Remote Learning Model will be an online learning model that will be offered by our school district. Elder Grove Schools do not possess the staffing or fiscal capacity to support students transitioning from one learning model to the other during the school year while maintaining accreditation standards. Thus, a semester long commitment to this model is required of students. A Remote Learning Model handbook, as well as additional information and updates to the Remote Learning Model will be available at a later date. As evidenced in the Spring of 2020, remote learning can be challenging for students and families.

## ***Application Process***

All parents/guardians requesting the remote learning option will be required to have their student(s) enrolled at Elder Grove, and complete the Remote Learning Model online registration form. Parents/guardians will be notified of final placement determination.

## ***Attendance***

Student attendance in the Remote Learning Model is as important as attendance in a traditional instructional setting. The Elder Grove attendance policy and procedures will be followed as outlined in our student handbook. We are currently working on what this will look like. Should a student be absent from instruction, the parent/guardian will be required to report the absence per the guidelines in the Remote Learning Model student handbook. Due to the potential of COVID-19 related absences, a new attendance code will be implemented providing flexibility with students and the 10-day rule. Students are expected to continue engaging in their learning during absences.

## ***Grading***

Elder Grove Schools will follow its existing grading procedures for both in person and remote learning.

## ***Assessment Information***

Depending on the grade level, students will be required to participate in online benchmark assessments, such as NWEA MAP testing. In addition, due to specific testing protocols, test security, and limitations of the assessment systems, remote learning students may need to make arrangements to participate in state and federal mandated scheduled assessments in person. If such presence is required, strict safety protocols will be in place. More specific information regarding scheduling and participation in these assessments will soon be available on the Elder Grove website.

## **Student Expectations**

- A. Adhere to the expectations laid out in the Student Handbook
- B. Actively engaged in the learning process

C. Daily attendance

D. It is important to understand that student participation in the Remote Learning Model will require student engagement in assignments, live video lessons, use of digital tools and software, and other learning activities as directed by teaching staff.

### **Technology Devices**

Students approved for Remote Learning may check out a technology device from the school. Upon the completion of the semester/school year, the device needs to be returned to the school. More information regarding the check out/in process will be available. Families are responsible for any damage to the device and will be charged accordingly.

### **Virtual Conferencing**

Google Meet is available to use between teacher and student. Teachers will be able to host video conference classes/meetings; however, students will not. Students are only able to join meetings as a participant. All enrolled Elder Grove students receive a Google account, which will be needed to join a meeting.

### **Remote Monitoring Services**

We plan on vetting programs such as GoGuardian that will help teachers monitor student progress in a virtual setting. This will help students to be safe and productive, while connected online and using a district issued electronic device. We will look at options such as off-task alerts and real-time views of student behavior so online use can be monitored. Students will be safe with limited browsing and browsing history can be viewed. We currently have a program that monitors all documents and searches that students perform and alerts administration if anything written is alarming. We will be working with Mrs. Phillips on this.

## **Student Support Services and Special Education**

### **General Expectations - Special Education Classrooms**

Accommodations will be made based on the student's disability in regards to face coverings, physical distancing, and hand hygiene.

### **Special Education and 504 Services - Traditional Learning Model**

Special Education students participating in the Traditional Learning Model will follow the normal expectations of the school, teacher and classroom. It is recognized that there may be barriers which prevent some students from complying with all the guidelines or completing learning activities on a daily basis. Each student's individual needs will be addressed by the IEP or 504 team.

### **Special Education and 504 Services - Remote Learning Model**

Special educators and service providers will continue to create meaningful lessons and activities, as well as provide support to all students with disabilities. Students enrolled in specialized classrooms will continue in their educational programming to the maximum extent possible via remote learning.

IEPs for students with disabilities and those with 504 Plans will continue to be implemented through Remote Learning Plans (RLP). Remote Learning teams will work with parents to develop a RLP based on each student's IEP goals, instructional accommodations, supplemental aids and services, and transition plans. The RLP will be developed through a process of prioritizing goals conducive to being delivered in the virtual environment, including ways the student could access instruction and how progress would be monitored. Some students with related services (speech/language pathology, occupational therapy, social work, etc.) may receive direct services from a special educator or service provider through tele-intervention. For students requiring accommodations, adaptive computer software may be provided.

### **Regulatory Mandates and Compliance Guidelines Assessments**

Assessments for the purposes of initial eligibility and re-evaluation that were delayed due to the school closure will be completed in a manner that is consistent with the health and safety needs for students and staff.

## **Testing/Screening: Psychological, Speech, Hearing, Health, Vision**

Initial psychological testing requires approximately 50 hours of 1:1 close proximity assessment and classroom observation to complete. Speech, hearing, vision and health also require 1:1 and physical contact with the student. An in-person setting, following safety protocols, is the preferred method. For students who are unable to be assessed in-person, other alternatives, i.e. surveys, telephone conferences or virtual video, will be considered for use in collecting data. With safety precautions such as face coverings, gloves, barriers where needed, and with parent consent and a signed waiver in place, psychological, speech, hearing and health 1:1 assessments are available to students. All testing materials will be sanitized/disinfected before and after each student assessment. No eligibility decision will be made without the full evaluation process and information available to make a determination. Additional digital options for transition assessments as well as technology specific to the student's needs for special education will be provided.

## **IEP/504 Meetings**

Whenever possible, regardless of which learning model a student is enrolled, it is recommended to continue holding IEP/504 meetings virtually. It is necessary to allow for in-person IEP/504 meetings if this is more accessible for parents. Recommended safety protocols will be in place: all participants will wear a face covering (the only exception will be for the child if he or she is too young, or the disability prohibits use of face covering), use of a space large enough for physical distancing, any materials used will be collected and disinfected, and all surfaces will be disinfected before and after the meeting.

## **Related Services**

Related service providers include staff such as speech/language pathologists, occupational and physical therapists, social workers, vision, hearing, and nursing staff. Typical services often require hands-on therapeutic intervention and close proximity with students. These service providers will utilize proper safety protocols, including face coverings, gloves, and barriers. Students will need to wear a face covering, as long as it does not interfere with the disability or skills being addressed and use proper hand hygiene.

IEP/504 teams will determine how related services will be delivered for students enrolled in the Remote Learning Model. Use of tele-therapy in conjunction with students who are in in-person sessions may be used to provide services to students working on similar goals.

### **Health and Nursing Services**

In conjunction with the CDC's Consideration for Schools (2020), and the Yellowstone City-County Health Department, the health services department will follow the recommendations to the best of their ability:

- A. Health room and quarantine protocols will be established for students who are ill versus routine health services, while maintaining discretion and confidentiality.
- B. Identify special population students and staff who require specialized Personal Protective Equipment (face shields, gloves, etc.) due to the need for closer proximity. Special population students include, but are not limited to: those who display high risk behaviors; that may spit or bite; students who are deaf and hard of hearing; students accessing interventions and services; and students with sensory impairments.
- C. Training on the proper use of PPE will be provided to staff and students.
- D. Develop a flowchart regarding how to support individuals presenting COVID-19 symptoms. Including procedures on isolation and exclusion from school buildings, as well as appropriate processes for return.
- E. In coordination with the Yellowstone County Health Department, establish protocols regarding contact tracing, and train school nurses/administrators on the protocols.
- F. Notify appropriate health officials if student/staff is COVID-19 positive and follow appropriate notification or closure guidance.
- G. Require health service staff to wear PPE (mask/face shield) when working with all students.

- H. Maintain a “clean” work area for school nurses, office staff, and well-students needing to utilize the School Nurse office for treatments, medications, injuries, or other care.

### **Counseling Services**

#### **Traditional Learning Model**

Counselors will be available as normal to serve students and deliver required district curriculum.

#### **Remote Learning Model**

A counselor(s) will be available to serve students enrolled in the Remote Learning Model, as well as deliver required district curriculum throughout the school year. Student expectations of participation and services will mirror the Traditional Learning Model, but in a virtual format via Google Meet. Given the nature of remote learning, students in need of 1:1 or small group services will be at scheduled times, or by virtual appointment during the school day.

### **Athletics/Extracurricular Activities**

In an effort to mitigate the risk of transmission, safety protocols will be in place for all athletic and extracurricular activities.

#### **General Practice Procedures:**

- A. Daily pre-screening, prior to practice each day
- B. Face coverings required when physically able to do so
- C. When possible, main physical distancing while on the field/court
- D. Hand sanitizing before and after practice
- E. Sanitizing of equipment before, during and after practice

- F. Workouts/practices should be conducted in “cohorts” of participants with the same participants working together, whenever possible, to limit overall exposure
- G. Hydration system - participants and coaches will have their own beverage container that is not shared. Safe handling practices should be adhered
- H. No sharing of workout gear, game clothing or towels
- I. Daily attendance log of all participants and coaches for all practices and games

### **Spectators**

- A. Follow standardized procedures for entering and exiting, based on facility.
- B. To maintain physical distancing, seating areas will be marked and capacity limits will be adhered to per local and state guidelines
- C. Families need sit together in designated areas
- D. Students will be required to remain seated during the duration of the event, in the student body section, adhering to physical distancing to the greatest extent possible.
- E. Face coverings are required for inside events and encouraged at all times for outside events.
- F. No gatherings on the field or courts following the conclusion of the game(s)

### **Participants and Coaches**

- A. Face coverings are highly recommended for participants and coaches when it is possible.
- B. Physical distancing will be maintained, to the greatest extent possible, on the benches and sidelines.

C. Participants and coaches will follow MHSA pre/post game and bench safety guidelines.

D. Participants will follow early dismissal safety protocols to attend competitions.

### **Before and After School Care**

Elder Grove Schools will work with the YMCA after school care program in establishing safety protocols for individual programs.

### **Employee Relations**

Employees should do a daily self screening based on the following questions as outlined from RiverStone Health. Have you had a new onset of any of the following symptoms that are not explained by another known medical condition?

- cough
- fever or feverish feeling
- chills
- muscle aches
- headache
- sore throat
- loss in taste or smell
- vomiting or diarrhea
- tested for COVID-19 within the past 14 days?

If YES to any of the above, the employee should remain home and follow up with their physician. \*\*It is the responsibility of the employee to report symptoms or exposure to their supervising administrator within 24 hours. If it is determined that the employee needs to complete a COVID-19 test, the employee cannot return to work until test results are confirmed (negative or positive); this process can take 3 to 7+ days per the State Lab's capabilities.

### **Staff Exposure Protocol**

Below are exposure definitions from RiverStone Health. Public health protocols will be followed for direct or close contact exposures.

*Direct Contact:* A person can be exposed to COVID-19 when one has been in direct contact with the secretions (droplets) of someone who has COVID-19 (being coughed or sneezed on, kissing, sharing utensils, etc.).

*Close Contact:* For COVID-19, a close contact is defined as anyone who was within 6 feet of an infected person for at least 15 minutes starting from 48 hours before the person began feeling sick until the time the patient was isolated.

### **Americans with Disabilities Act (ADA)**

There may be reasonable accommodations that could offer protection to an individual whose disability puts him at greater risk from COVID-19 and who therefore requests such actions to eliminate possible exposure. These requests can be made through Julie Copeman, our District Clerk.

**Parent/Guardian Responsibilities Guide  
for Return to School During COVID-19 Pandemic**

**SYMPTOMS OF COVID-19 MAY INCLUDE ONE OR MORE OF THE FOLLOWING:**

fever (temperature greater than 100), chills, new onset cough, shortness of breath, body/muscle aches, fatigue, loss of taste/smell, vomiting, diarrhea, new onset runny nose, and sore throat.

**As the parent/guardian of a student in Elder Grove Schools, your cooperation, support, and attention to the following information is of utmost importance for the safety of all:**

***What is my daily responsibility?***

- Do NOT send your student to school if they are experiencing any of the symptoms listed above! Please communicate to the school office the reason for your child's absence. If your child arrives at school with symptoms of illness, you will be contacted immediately to pick them up. Your child must be symptom free without the use of fever reducing or other over the counter symptom resolving medications.
  
- Please ensure that your child comes to school with a clean face covering every day. If your child has a health condition or other medical concern that prevents them from being able to wear a face mask, please communicate your concern with the school administrator and the school nurse. Such cases will be evaluated on an individual basis and documentation from your child's Health Care Provider may be requested.
  
- Frequently remind your child to:
  - 1) Wash their hands thoroughly with soap and water and use hand sanitizer often
  - 2) Avoid touching their mouth, nose or face
  - 3) Practice proper coughing and sneezing etiquette (into elbow or tissue)
  
- Manage your child's before and after school activities closely. Please be cautious and avoid situations which may increase your child's risk of exposure to COVID-19 within the community.

***What will happen if my child becomes ill while at school?***

- Immediate pick up from school will be required should your child develop any of the symptoms listed above.

- Please ensure that the school has the most up to date contact information for yourself and other emergency contacts at all times. If you will be unavailable to pick up your child in a timely manner due to your work or other commitments please develop a backup plan and communicate that plan with your child's school.

- Please respond promptly when contacted to pick up your child. Your child will NOT be allowed to ride the bus home. Your child will be required to remain in a supervised designated isolation area until your arrival. The school will make every effort necessary to ensure that you are contacted and that your child is picked up in a timely manner.

**How soon will my child be allowed to return to school if he/she becomes ill?**

- Your child must remain home until symptoms of illness have resolved. Your child must be without a fever for 72 hours (without the use of fever reducing medications) and without vomiting and/or diarrhea for 24 hours before returning to school.

**What will happen if my child has a positive COVID-19 test result?**

- Please follow the direction of your child's health care provider and the county health department. Your child will be allowed to return to school only after the required quarantine time has ended, symptoms have resolved, and your child has been cleared by their health care provider to do so. Please provide the school with documentation from your health care provider stating that it is safe for your child to return to school. The school reserves the right to send your child home if such documentation is not provided.

**What will happen if my child is exposed to someone at school with a positive COVID-19 result?**

- You will be contacted by the county health department and provided with instruction regarding quarantine requirements.