

## BOARD OF TRUSTEES MEETING MINUTES

January 22, 2019

5:30pm in CONFERENCE ROOM, BUILDING 4

### Call to Order, Pledge of Allegiance, Roll

A regular meeting of Board of Trustees was called to order at 7:35 PM by Chairman Ryan Van Ballegooyen

**Trustees Present:** Richard Pope, Missy Jones and Kelley Oakes. A quorum was present.

**Trustees Absent:** none

**Administration Present:** Superintendent Nathan Schmitz, Principal Mike Rice and Business Manager Julie Copeman

**Public Present:** Jennifer Hoffman, Lexie Rice, Pavin Coleman, Vikki Green, Bridget Sievers, Jay Jamieson, and Sarah Lauver

**Public Comment – none**

### Reports and Recognitions

#### A. Administration Report

- a. **Superintendent:** Mr. Schmitz provided update from A&E on the middle school building project. Cost of materials has increased, redesigning to help. Mrs. James won Gold Star award from KULR 8.
- b. **Middle school Principal:** Mr. Rice stated Christmas concerts went really well. Mrs. Yochum has started a Math Club in the Jr. High. Basketball is winding down, volleyball season is just starting.
- c. **Elementary Principal:** Mr. Schmitz read in place of Mr. Moore, 12 days of Christmas for the staff was well received by staff and students. Code Black Drill went well.

**B. Technology Report:** Mr. Rice stated the Tech Team is thriving, helping out all over the school.

**C. Financial Report:** Mrs. Copeman stated the disclosure report was submitted to US Bank for the Series 2013 & 2018 Bonds. Audit for Fiscal Year 2017-18 will be held in April. Spring student count coming up Feb 4. W-2 are completed. 1099's will be completed soon, waiting on add'l information.

**D. Student Council Report:** Shirts have been received. 2nd quarter assembly was last Friday. Whole school had a great time. Looking for a healthy vending machine. "Only One You" Project, with painted rocks around campus. Excel Club projects possibly to include: chili cook off, highway clean-up.

**E. Correspondence:** Do's and Don'ts for Board Members & letter from Karen Underwood, Director of Yellowstone-West/Carbon Cty COOP. About participating next year.

### Consent Agenda:

A. **Minutes** – Regular meeting minutes December 18, 2018

B. **Claims Clearing Warrants #9018102 - 9018119, 9018120 - 9018135 & 9018136 - 9018151.**

C. **TR-6 - 1st Semester Bus Route Reimbursement Claims**

A motion was made to approve the consent agenda.

Motion: Missy Jones                      Second: Kelly Oakes    Passed: 4:0

### Discussion

A. **Executive Session** – approve minutes from previous executive session

B. **Appoint and Swear In Interim Trustee** – Three candidates were interviewed for the one position.

Chairman VanBallegooyen called for a break at 6:30pm. Meeting resumed at 6:33pm.

Trustees voted. Jay Jamieson received 2 votes. Jenn Hoffman received 1 vote. Bridget Sievers received 1 vote. Jay Jamieson is the new interim trustee and sworn in by Business Manager/District Clerk Julie Copeman.

C. **Approve adding Dawn Dorhauer to Tuition Bank account at Beartooth Bank** - A motion was made to add Dawn Dorhauer to the Tuition Bank account.

Motion: Rich Pope    Second: Missy Jones    Passed: 5:0

- D. **Policy 7405 for Procurement Cards** - A motion was made to adopt Policy 7405.  
Motion: Missy Jones Second: Rich Pope Passed: 5:0
- E. **Purchase floor scrubber** - Superintendent Schmitz explained the need for a new floor scrubber. A motion was made to open topic up for discussion.  
Motion: Rich Pope Second: Missy Jones  
Discussion was had about the cost, discounts, future need for another floor scrubber. A motion was made to approve purchase of floor scrubber.  
Motion: Rich Pope Second: Missy Jones Passed: 5:0
- F. **2019-20 Preschool at YWCCSSC** – Superintendent explained this was to continue what has already been going on, just to approve for next year. A motion was made to open for discussion.  
Motion: Missy Jones Second: Jay Jamieson  
Discussion was had to further understand the preschool program held at the CO-OP and how it relates to Elder Grove. It was agreed to put it on a future agenda to discuss in more details about the future of the preschool program. A motion was made to approve to contribute 100% of the costs minus federal preschool funds to continue participating in the co-op preschool.  
Motion: Missy Jones Second: Jay Jamieson Passed: 5:0

The next board meeting is Tuesday, February 26, 2019 at 5:30PM.

**Adjournment**

Chairman Van Ballegooyen recommend to adjourn the meeting at 7:00 PM.

Motion: Rich Pope Second: Missy Jones Passed: 5:0

**Signed:**

**Attest:**

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**Ryan Van Ballegooyen, Chairman      Date**

\_\_\_\_\_  
**Julie Copeman, District Clerk      Date**